

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
February 11, 2020
1:00pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

- a) 1:00 pm Bonnie Kaack and family proposal

C. MINUTES/NOTES

1. Council Committee Meeting Minutes
 - January 28, 2020
2. Council Meeting Minutes including Public Hearing Minutes Bylaw 1315-19
 - January 28, 2020
3. Special Council Meeting Minutes
 - January 30, 2020

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

- a) Policy Process/Committee Discussion
- b) Pincher Creek Early Learning Center

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
2. Councillor Rick Lemire – Division 2
 - AEMA Review of PCREMO Program
3. Councillor Bev Everts– Division 3
 - ASB
4. Reeve Brian Hammond - Division 4
5. Councillor Terry Yagos – Division 5
 - AEMA Review of PCREMO Program
 - ASB

G. ADMINISTRATION REPORTS

1. Operations
 - a) Operations Report
 - Capital Budget Summary, dated February 5, 2020
 - PW Call Log, dated February 5, 2020
2. Development and Community Services
 - a) Bylaw 1315-19
 - Presented for Second Reading
3. Finance
4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated February 5, 2020

- b) Policies to be Removed from Policy Handbook
 - Report from Administration, dated February 11, 2020

H. CORRESPONDENCE

1. For Action
 - a) Pincher Creek Community Hall Letter of Request
 - Letter received February 4, 2020
 - b) Letter of Support for Twin Butte Community Society
 - Email request received January 28, 2020
 - c) Registration for Spring 2020 Municipal Leaders Caucus
 - Invitation received January 30, 2020
 - d) Pincher Creek Library Letter of Support
 - Request received February 6, 2020
2. For Information

Recommendation to Council, dated February 5, 2020

 - Collaboration Events from Town of Pincher Creek
 - Update from Art Committee
 - 2020 Ministers Award for Municipal Excellence
 - Mayors and Reeves Letter Re: Policing

I. CLOSED MEETING SESSION

- a) Pincher Creek Recreational Master Plan RFP – FOIP Section 16
- b) Land Purchase and Exchange Request – FOIP Section 16

J. NEW BUSINESS

- a) Pincher Creek Trade Show

K. ADJOURNMENT

January 20, 2020

Reeve Brian Hammond, and Councillors and Administration,

My name is Bonnie Kaack and I live at 8 First Street in Lundbreck, AB. I am submitting this proposal to lease the 10 acre parcel of land that is adjacent to Patton Park in Lundbreck in order to educate my children in the benefits of agriculture. I'd like to raise poultry (50-100 birds) in chicken tractors (moveable, covered shelters) for six to eight weeks during the summer months. The tractors would be moved daily which eliminates much of the odor, and it's easier on the grass. Chickens relieve soil compaction, are natural aerators, distribute nutrients and fit into every system of regenerative agriculture.

This parcel of land is being taken over by blueweed, which has also spread to the surrounding areas. The neighbour to the south deal with the blueweed on his land, so someone needs to take control of this property. We plan to manage this using an integrated pest approach to prevent and reduce the occurrence of blueweed. Rotating the chicken tractors daily allows a rest period for the grass, and the nitrogen rich chicken droppings will help to increase fertility and improve competition. It also helps educate my children on the importance of caring for the land, and helps them learn to be advocates for the farming lifestyle and refute arguments against it.

While there are benefits to residing within Lundbreck, I believe that raising a family that has strong ties to agriculture is critical to how they view the world around them. They learn the value of hard work, they see that work can be enjoyable and reap benefits, and it builds character. It also changes their mindset from a "consumer" to a "producer" which involves critical thinking, thinking beyond yourself, and yields a respect for the land and animals that is difficult to develop otherwise.

“Ashley Glover, a southern Alberta agronomist, said that farm kids are given the freedom to fail. They get to see the trial and error of raising livestock and growing crops, she said, and learn to try again. Learning to try things, even though they might not work out perfectly, is a big part of growing up.”

I also put forth the question of a possible collaboration between myself and Livingstone School. This was well received. Here is one of the responses I received.

“LOVE this idea and would be really keen on collaborating with you!

How I envision my classes would use the space would be

Social Studies: Using and managing the land and the resources of our area, plant Id, rangeland assessments.

Math: Perhaps we could purchase our own chickens and tractor and raise layers and sell the eggs. (If you would allow it, and Might be ambitious, but cool none the less!) Cost analysis, profit /loss, entrepreneurship.

Science: Totally works with my ecosystems unit.

LA: Entrepreneurship, Presentations, and Communication to the school and community.

Even more relevant than tying it to curriculum - this would provide an opportunity for our students to get outside the classroom and engage in a

way of life our area is known for, but not everyone is involved in. I can see this opportunity connecting students to the idea of stewardship and how the relationship between the land and all the people who use it, is really important. To connect kids with the value of hard work and chores, and how this work pays off! “

Thank you for taking the time to consider this proposal to lease this parcel of land. It provides the opportunity for us to raise our family in a small scale farming lifestyle, and gives our children the opportunity to appreciate the value of a hard days work, plenty of learning experiences and growth for all of us.

With Thanks,
Bonnie Kaack and family.



CPR

Park Street

Lot 1
Block 18
Plan 811 1307

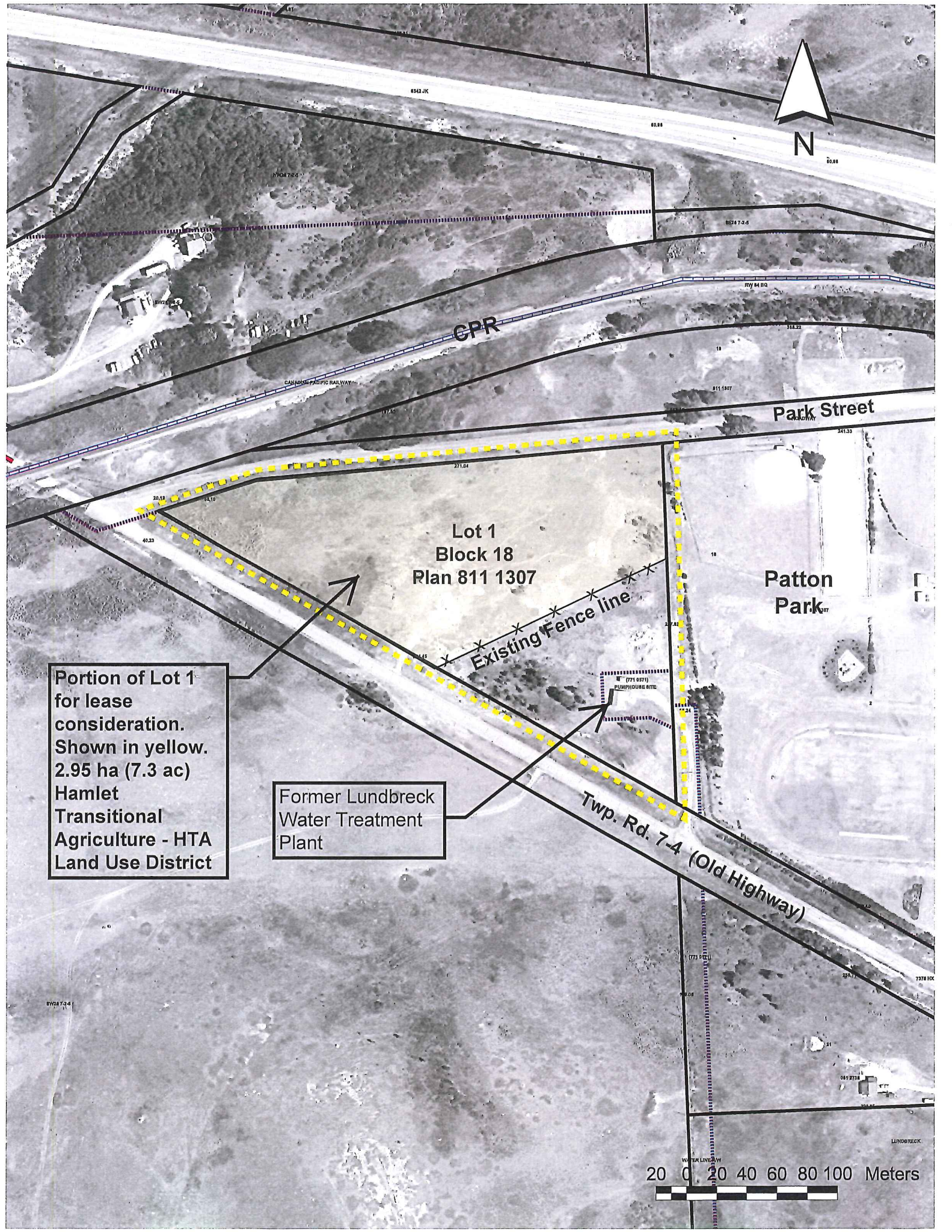
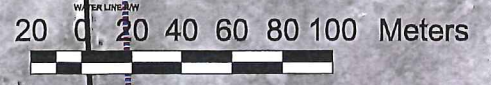
Patton
Park

Existing Fence line

Twp. Rd. 7-4 (Old Highway)

Portion of Lot 1
for lease
consideration.
Shown in yellow.
2.95 ha (7.3 ac)
Hamlet
Transitional
Agriculture - HTA
Land Use District

Former Lundbreck
Water Treatment
Plant



MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, January 28, 2020, 9:00 am

Present: Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, Terry Yagos and Rick Lemire

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Bev Everts

Moved that the agenda for January 28, 2020 be approved as presented.

Carried

2. Council Safety Orientation – Safety Coordinator Brian Millis attended at this time to give Council, and staff in attendance, a safety orientation. Brian Millis left the meeting at this time, the time being 10:15 am.

3. Closed Session:

Councillor Bev Everts

Moved that Council move into closed session to discuss the following:

- a) C-PW-003 Winter Maintenance of Municipal Roads and Airport Services – FOIP Section 23
- b) 2019 Pincher Creek Community Early Learning Center – FOIP Section 17

Carried

Councillor Quentin Stevick

Moved that Council open the Committee Meeting to the public, the time being 12:11 pm

Carried

4. Adjournment

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 12:12 pm.

Carried

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING AND PUBLIC HEARING FOR BYLAW 1315-19
JANUARY 28, 2020

The Regular Meeting, and Public Hearing, of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 28, 2020, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, Rick Lemire and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 20/025

Moved that the Council Agenda for January 28, 2020 be amended to include:

Correspondence Action:

C) Social Needs Assessment Workshop Invitation

Administration:

H1a) Land Purchase Sale Agreement

And that the agenda be approved as amended.

Carried

B. PUBLIC HEARING BYLAW 1315-19

Planner Gavin Scott and 11 members of the public were in attendance.

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:00 pm.

Councillor Terry Yagos excused himself from the Public Hearing.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in Shootin the Breeze on January 22 and 29, 2020, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1315-19. The purpose of the proposed amendment is to allow for the development of a 12.1 acre (4.9ha) gravel pit.

4. Overview of Bylaw No. 1315-19

Planner Gavin Scott gave an overview of Bylaw No. 1315-19.

5. Correspondence and Presentations

a. Verbal

1) Craig Anderson (Alberta Rocks)

- Has run a separate gravel pit for 15 years without disturbance to the neighbors;
- Intends to berm the area to reduce dust and noise for the area;
- New pit is a good quality gravel;
- Once the pit is finished it will be brought back to pasture land;
- Willing to do dust control on the roads if required.

2) Randy Baker

- Would be directly effecting his view from his home;

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- Size of gravel pit is in question, it will be 6 times the lot size;
- Encourages Council to drive out and look at what the other gravel pits look like;
- This pit will impact quality of life for residents;
- Concerned there will be land value reductions;
- Concerned for environmental impacts if this gravel pit goes forward;
- Water
- Wildlife
- Land
- This plan does not fit into the Burmis Lundbreck Corridor Area Structure Plan;
- There is no lack of gravel in the MD, a new pit should be opened by residents;
- There is no benefit to the MD to allow this plan to continue.

3) Greg Townsend

- From the Crowsnest Pass;
- Masters Degree from University;
- Is impressed with the Burmis Lundbreck Corridor Area Structure Plan;
- Parents moved to Coleman in 1942;
- Father worked in forestry
- Years ago there were rivers full of trout from Alison Creek
- In 1976 there was very few trout due to sediment from off road vehicles
- Predicts that within 5 years all of the trout will be gone in this area
- Feels the MD should look ahead to the future
- Mr. Townsend read from the “Burmis Lundbreck Area Structure Plan” as to why he feels this gravel pit goes against the plan;
- Animals will be impacted;
- Wells could be contaminated from any spills from machinery at the gravel pit;
- Proposed pit is close to Crowsnest River and run off would end up in the river and downstream;
- Dust from gravel crushing, at all levels, will impact the residents and further down the river;
- Already 9 gravel pits in the area, unreasonable to produce another.

Reeve Hammond asked if anyone else would like to speak, hearing no one, he moved on.

b. Written

Reeve Hammond asked if any written presentations were received at this time. 13 submissions were received and will become part of these minutes.

6. Closing Comments / Further Questions

Craig Anderson was given the opportunity to discuss concerns.

- Water sources have not been impacted in the 15 years he has been running a gravel pit;
- There are ways to alleviate dust issues (water/dust control on roads).

Councillor Everts discussed business plans and amount of gravel pits Alberta Rocks currently owns.

Councillor Stevick discussed history of land, the land is 3rd generation to the Andersons.

Planner Gavin Scott discussed the process in moving forward with a change to the land use bylaw.

7. Adjournment

Reeve Brian Hammond moved to adjourn the Public Hearing, the time being 1:42 pm.

Councillor Terry Yagos returned for the Council meeting. Gavin Scott and members of the public left at this time, the time being 1:45 pm.

C. DELEGATIONS

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D. MINUTES

1. Public Hearing Minutes Bylaw 1316-19

Councillor Rick Lemire 20/026

Moved that the Public Hearing Minutes for Bylaw 1316-19 be approved as presented.

Carried

2. Public Hearing Minutes Bylaw 1317-19

Councillor Quentin Stevick 20/027

Moved that the Public Hearing Minutes for Bylaw 1316-19 be amended to change 1316-17 to 1316-19;

AND THAT the minutes be approved as amended.

Carried

3. Council Committee Meeting Minutes

Councillor Bev Everts 20/028

Moved that the Council Committee Meeting Minutes for January 14, 2020, be amended to add the time of coming out of “closed session” to 12:01 pm;

AND THAT the minutes be approved as amended.

Carried

4. Council Meeting Minutes

Councillor Quentin Stevick 20/029

Moved that the Council Minutes of January 14, 2020 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Bev Everts 20/030

Moved that Council for the MD of Pincher Creek write a letter of support, in principal, towards the Apple Tree Project.

Carried

- 1. Councillor Quentin Stevick – Division 1
 - a) Agricultural Services Conference
 - b) Chinook Arch Regional Board Meeting
- 2. Councillor Rick Lemire – Division 2

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- a) Pincher Creek Regional Library Meeting
- b) Airport Committee Meeting
- c) Pincher Creek Foundation
- d) ICF
- 3. Councillor Bev Everts– Division 3
 - a) FCSS
 - b) Apple Tree Project Meeting
- 4. Reeve Brian Hammond - Division 4
 - a) Pincher Creek Early Learning Center
 - b) Crowsnest Pincher Creek Landfill
 - c) Foothills Little Bow Meeting
 - d) Livingstone Porcupine Advisory Meeting – February 13, 2020. Council unable to attend and would like a member of staff to be there.
- 5. Councillor Terry Yagos – Division 5
 - a) Alberta Southwest
 - b) EMS
 - c) Crowsnest Pincher Creek Landfill

Councillor Quentin Stevick 20/031

Moved to accept the Committee Reports and information.

Carried

Public Works Superintendent Eric Blanchard attended the meeting at this time to discuss the call log, the time being 2:50 pm, and left at 3:10 pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Quentin Stevick 20/032

Moved that Council receive for information the following Operations documents.

- Capital Budget Summary, dated January 23, 2020
- Public Works Call Log, dated January 23, 2020

Carried

b) Land Purchase Sale Agreement

Troy MacCulloch, CAO, updated Council on the progress of the proposed location for the wastewater treatment facility for Beaver Mines. The land is located at SE 16-06-02 W5M. The site is almost fully treed currently, and additional trees will be planted once the project is operational. So far, all test holes look favorable and geo technical will be commencing next week. Council will be updated as new information becomes available.

2. Development and Community Services

a) Agricultural and Environmental Services Activity Report

Councillor Quentin Stevick 20/033

Moved that Council receive for information the following AES documents:

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- Status Report from Environmental Services Specialist, dated January 23, 2020
- Status Report from Agricultural Fieldman, dated January 23, 2020

Carried

Councillor Rick Lemire declared a conflict of interest and left the meeting at this time, the time being 3:51 pm.

b) Road Closure Resolutions – Maycroft Road Realignment

Councillor Quentin Stevick 20/034

Moved that Council pass a resolution of the M.D. of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel, NOW THEREFORE be it resolved that the Council of the M.D. of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SE 11-10-2-5

THAT PORTION OF ROAD PLAN 2183 HX LYING WITHIN AND TO THE SOUTH WEST OF ROAD PLAN ----

CONTAINING 0.757 HECTARES (1.87 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 071 171 475

Carried

Councillor Terry Yagos 20/035

Moved that Council pass a resolution of the M.D. of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel, NOW THEREFORE be it resolved that the Council of the M.D. of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SW 11-10-2-5

ROAD PLAN 2183 HX

CONTAINING 3.329 HECTARES (8.22 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 981 058 322 +2

Carried

Councillor Bev Everts 20/036

Moved that Council pass a resolution of the M.D. of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

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NOW THEREFORE be it resolved that the Council of the M.D. of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

NW 11-10-2-5
 ROAD PLAN 2183 HX
 CONTAINING 0.03 OF AN ACRE MORE OR LESS
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 131D137

Carried

Councillor Quentin Stevick 20/037

Moved that Council pass a resolution of the M.D. of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel, NOW THEREFORE be it resolved that the Council of the M.D. of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SW 30-10-2-5
 ROAD PLAN 1151 LK
 CONTAINING 5.73 ACRES MORE OR LESS
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 171 255 944

Carried

Councillor Rick Lemire returned to the meeting, the time being 3:55 pm.

3. Finance

a) Grant In Place of Taxes (GIPOT) Write Off

Councillor Bev Everts 20/038

Moved that Council write off the identified GIPOT Tax rolls in 2019 for the amount of \$3,485.80.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Rick Lemire 20/039

Moved that Council receive for information, the Chief Administrative Officer's report dated January 23, 2020.

Carried

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b. Letters of Support for Pincher Creek and Area Early Childhood Coalition, Pincher Creek Family Center and the Healthy Families Home Visit

Councillor Terry Yagos 20/040

Moved that Council approve the letters of support recommending approval for Core Funding from the Family Resource Network for Pincher Creek and Area Early Childhood Coalition, Pincher Creek (Parent Link) Family Centre and the Healthy Families Home Visitation Program.

Carried

H. CORRESPONDENCE

1. For Action

a) The Alberta Order of Excellence

Councillor Terry Yagos 20/041

Moved that the Alberta Order of Excellence be received as information.

Carried

b) RMA Meeting with K Division

Councillor Quentin Stevick 20/042

Moved that due to changes in the financial model, administration be directed to rescind the letter to K Division regarding the Enhanced Policing contract.

Carried

b) Councillor Bev Everts 20/043

Moved that administration be directed to respond to the invitation to meet with K Division at the RMA Convention, thanking them for the opportunity but declining the invitation at this time.

Carried

c) Social Needs Assessment Workshop Invitation

Councillor Rick Lemire 20/044

Moved that any Councillor interesting in attending the Social Needs Assessment Councils Focus Group, be authorized to do so.

Carried

2. For Information

Councillor Rick Lemire 20/045

Moved to receive the following as information:

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Recommendation to Council, dated January 23, 2020

a) Town of Pincher Creek Departmental Report - Recreation

Carried

I. CLOSED SESSION

Councillor Quentin Stevick 20/046

Moved that Council move into closed session, the time being 4:23 pm, for the purpose of discussing:

a) Land Purchase and Exchange Request – FOIP Section 16

Carried

Councillor 20/047

Moved that Council move out of closed session, the time being 4:27 pm.

Carried

J. NEW BUSINESS

a) Land Purchase and Exchange Request

Councillor Rick Lemire 20/048

Moved that Council deny the applicants request as there is no benefit to the municipality at this time.

Carried

b) Grader Shed for Beaver Mines Fire Hall

Councillor Bev Everts 20/049

Moved that the proposal for the Beaver Mines Fire Hall remove the option for a grader shed.

Councillor Quentin Stevick requested a recorded vote:

For:
Councillor Terry Yagos
Councillor Bev Everts
Reeve Brian Hammond

Against:
Councillor Rick Lemire
Councillor Quentin Stevick

Carried

I. ADJOURNMENT

Councillor Quentin Stevick 20/049

Moved that Council adjourn the meeting, the time being 4:31 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
JANUARY 30, 2020**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Thursday January 30, 2020, at 6:00 pm, in the Council Chambers of the MD of Pincher Creek, in the Town of Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

STAFF Chief Administrative Officer Troy MacCulloch, Executive Assistant Jessica McClelland

ALSO Town of Pincher Creek Representatives:
Mayor Don Anderberg, Councillors Lorne Jackson, Mark Barber, Brian McGillivray, Scott Korbett, Susanne O'Rourke, Chief Administrative Officer Laurie Wilgosh

1. CALL TO ORDER

Reeve Brian Hammond called the meeting to order at 6:03 p.m.

2. AGENDA APPROVAL

Councillor Terry Yagos 20/050

Moved that Council for the Municipal District of Pincher Creek No. 9 approves the January 30, 2020 agenda as presented.

Carried

3. NOVEMBER 21, 2019 SPECIAL COUNCIL MEETING MINUTES

The Minutes from the November 21, 2019 Special Council meeting were discussed.

4. OLD BUSINESS

5. NEW BUSINESS

5.1 Food Bank

Chris and Gemma Ney attended the meeting at this time to discuss the future of the food bank, the time being 6:03 pm. The Ney's are keeping the food bank open until the end of March, after that it isn't feasible to be operating at the level they are at. Presently the food bank is serving 190 families, 30 of which are in the Town or MD. They are speaking with an organization in Brocket for service to the reserve. Following the closure to the food bank, families will still be able to access emergency hampers and be able to meet by appointment.

Council thanked the Ney's for their dedication and passion to this project.

Chris and Gemma Ney left the meeting at this time, the time being 6:14 pm.

5.2 Regional Recreation Master Plan

Adam Grose attended the meeting at this time to speak about the Recreation Master Plan, the time being 6:15 pm. The Town is proposing a plan to look at all recreation facilities including users, operational costs, and where the community wants to see recreation in the future.

Council questioned:

- What defines "region" for the plan?
- Would this include an inventory of other areas?

Adam assured Council that the scope for the plan isn't finalized so he is unable to answer those questions at this time.

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- We want to ensure that we (Council) knows what the community wants.
- Meetings aren't necessarily the best way to get input from people.
- The MD needs to be involved and find out what our residents want
- Great collaborative approach to the community
- Would regional include Crowsnest Pass?
- Should include how far community is willing to travel in order to utilize recreation
- Town/MD should be the focus of the plan, with a scope of what is available within driving distance
- Government of Alberta no longer funding maintenance in Castle area, this should be included
- Council would like to see a sample of what a finished master plan looks like
- Should be discussed at the regional meeting on February 13, 2020
- The RFP will be forwarded to Council before the end of February

Adam Grose left the meeting at this time, the time being 6:45 pm.

5.1 Food Bank

Discussion around the presentation and announcement of the closure of the food bank:

- Formalize a thank you to the Ney's on their commitment to this endeavor
- Publicly be clear that the food bank is closing in March
- Social needs assessment is being completed by the Town and will show what is currently available in the area for assistance
- Perhaps contact the MLA to see what steps can be taken
- Contact FCSS for resources to point people towards

Councillor Bev Everts

20/051

Moved that administration be directed to work with Chris and Gemma Ney to coordinate the announcement of the closure to the food bank;

AND THAT administration to research alternate Government agencies for future assistance for the community.

Carried

5.3 Landfill and Recycling

Discussion around current recycling issues:

- A 6 month extension was granted to the current recycling provider
- If all recycling is ending up at the landfill, how are we going to handle accumulation?
- Communities around us are shutting down recycling as well
- People want to recycle and find a solution
- Municipalities should be lobbying Government to get paid for recycling in Alberta
- Town currently charges \$7 a month on utility bills and this will stop
- Could be put up for bid to see if anyone else is interested in taking on recycling in Pincher Creek

5.3 PC Emergency Services Funding Formula Review

Funding formula was discussed:

- Should be a 50/50 partnership between Town and MD
- It's a necessary service for both Town and MD
- Old formula took into account population and callouts
- Councils would like to see information back to each Council for final decision

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ADJOURNMENT

Councillor Terry Yagos

20/052

Moved that this Special Meeting of Council on January 30, 2020 be hereby adjourned at 8:49 p.m.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Recommendation to Pincher Creek Regional Emergency Advisory Committee

TITLE: AEMA Review of PCREMO Program



PREPARED BY: Brett Wuth

DATE: 2020-01-31

ATTACHMENTS:

2020-01-17 report from AEMA Field Officer Garry Dzioba

RECOMMENDATION:

That the AEMA report of the review of the PCREMO program be accepted as information and be provided to Councils.

BACKGROUND:

On Friday January 17, Garry Dzioba, the AEMA Field Officer, undertook a formal review of the Emergency Management Program for the PCREMO partnership. Brett Wuth, Cindy Cornish and Roland Milligan participated in the review as DEM and Deputy DEMs. (Al Roth was away.)

The review was very positive. Garry's report is attached. He commended the work and progress that we've all accomplished.

Highlights for further development include:

- Development of a plan to handle pets.
- Plans to deal with psychological stress for response personnel (Critical Incident Stress Management)
- Setting out a training schedule for multiple years
- Transferring information into the government's online reporting tool (CEMP)

These will be included in the work plan for 2020.

I'm quite happy with the review and to have accomplished this milestone. The commitment from all three municipalities to get us to this point is greatly appreciated.

It's recommended that the report go to Councils

FINANCIAL IMPLICATIONS:

None.



Alberta Emergency Management Agency

MUNICIPAL EMERGENCY PLAN / PROGRAM REVIEW REPORT (MEP Review)

Municipality: Pincher Creek Regional Emergency Management Organization (PCREMO)
Date of Review: 2020 January 17th
Activity: Municipal Emergency Plan (MEP) review
Participants: Brett Wuth, Cindy Cornish & Roland Milligan
Garry Dzioba, Field Officer AEMA

Report Date: January 17, 2020

Report Notes:

I had the pleasure of conducting a Regional Municipal Emergency Program (MEP) review for the MD of Pincher Creek, Town of Pincher Creek and Village of Cowley in the MD of Pincher Creek's Administrative Building on January 17th, 2020. I wanted to provide you with some feedback resulting from this review, please see the detailed MEP review report below.

Since becoming your Regional Field Officer in November 2016, I have seen dramatic improvements with your emergency management program ranging from staff training to this very comprehensive Regional Emergency Management Program that included detailed evacuation and re-entry planning for each municipality.

To ensure your staff not only met the training standards within our current legislation, you exceeded these standards going above and beyond to ensure all staff members from each participating municipality had the opportunity to enhance their emergency management skills. I applauded everyone who took the opportunity to build on their personal skills, enhance their emergency management abilities and advance in their Incident Command System Journey. This dedication requires a significant time commitment and expense from the participating municipalities, a big ask from the Government of Alberta that will surely pay dividends when impacted with a significant emergency or disaster. If you are going to build capacity, resilience and a safer community then there is no greater gift then investment in your people.

To the participating municipalities and councils thank you for identifying the importance of emergency management, the strength and value of a regional partnership, most of all the investment in your people, truly forward and progressive thinking. I encourage you to share this letter and Regional Plan Review with your respective councils & CAO's as this truly demonstrates your proactive approach to emergency management.

Garry Dzioba

AEMA Emergency Management Field Officer, South Region, AB

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☎ After hours: 1-866-618-2362 📞 Cell: (587) 594-4211 📧 e-mail garry.dzioba@gov.ab.ca

🌐 Web page: <http://www.aema.alberta.ca>

Community Emergency Management Program (CEMP) Review

YEAR: 2020

Community / Municipality / Regional Name:

MD of Pincher Creek
Town of Pincher Creek
Village of Cowley
(Partnering Members of the Pincher Creek Regional Emergency Management Organization)

Regional Partners:

As Above

Emergency Management Officials Present at Meeting:

Brett Wuth – Regional DEM
Cindy Cornish – CAO / DDEM (Village of Cowley)
Roland Milligan – DDEM (MD Pincher Creek)

Date of Review:

January 17th, 2020

Field Officer(s):

Garry Dzioba, Regional Field Officer, South Region.

Field Officer(s) Signature(s):

Summary:

Bylaw:

All 3 municipalities have updated their bylaws to reflect the current legislative requirements

Emergency Program:

Pincher Creek Regional Emergency Management Organization (PCREMO) have created a very comprehensive emergency management program, addressing all aspects of E.M. a municipality may face during a major event or disaster. PCREMO has also demonstrated a commitment to training and the Incident Command System as demonstrated by your staffs participation in our Regional AHIMT Team and individual training attendance on our many ICS and E.M. courses & workshops over the past year.

Exercises & Training:

All key staff from each municipality who would be engaged in supporting an incident have met or exceed the minimum training requirements as set out in the LEMR. PCREMO has demonstrated a true commitment to Incident Command System along with recognizing the need for appropriate training for all staff and elected officials.

To ensure these perishable skills are retained, AEMA has recommended developing a 1-4 year training and exercise plan that could include mini workshops. A framework of this has been provided to each participating municipality.

Best Practices:

During this review, specifically referring to the GoA Community Emergency Management Program (CEMP), the Self-Assessment & Hazard Identification Risk Assessments for the Village of Cowley & MD of Pincher Creek have not been completed. These assessments do exist in your Emergency Plan and should be entered into the CEMP program.

Bylaw, Order, Resolution:

#	LEMR	Requirements	Yes	No	N/A
1	Section 2(1)	Appoints an emergency advisory committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Section 2(2)(a)	Sets out the purposes of the committee, both during an emergency or disaster and when those events are not occurring	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Section 2(2)(b)	Establishes that the committee provides guidance and direction to the local authority's emergency management agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
By4	Section 2(2)(c)	Establishes procedures that must be followed when declaring a state of local emergency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Section 2(2)(d)	Identifies the committee's membership and Chair by title or position	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Section 2(2)(e)	Sets out a minimum meeting frequency for the committee, which must be at least once per year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Section 2(2)(f)	Outlines committee quorum and procedural requirements for decision making unless these requirements are set out in another local authority bylaw	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Section 3(1)	Establishes the local authority's emergency management agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Section 3(2)(a)	Sets out the responsibilities of the agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Section 3(2)(b)	Appoints a person as the director of emergency management, or states that a person who holds a specified title or position is appointed as the director of emergency management by virtue of holding that title or position	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Section 3(2)(c)	States that the agency is responsible for the administration of the local authority's emergency management program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Section 3(2)(d)	Identifies the frequency at which the agency must report to the emergency advisory committee: - Must be once per year - Must include an update on the agency's activities and review of the local authority's emergency plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Section 3(2)(e)	States that the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency will be used by the local authority's emergency management agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Section 3(2)(f)	If the agency is acting as the agent of more than one local authority, indicates which local authorities the agency is acting for	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Section 7(1) 14(b)	If the local authority has delegated some or all of its powers or duties under the Act to a regional services commission, states which powers or duties are delegated, and whether the local authority will maintain an independent emergency management agency	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	Section 7(2) 14(c)	If the local authority is to be represented by a joint committee, sets out which powers or duties are delegated to the joint committee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Section 7(3)(a) 14(d)	If a summer village has delegated some or all of its powers or duties under the Act to another local authority, states which powers or duties have been delegated	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18	Section 7(3)(b)	The other local authority must establish in a bylaw that it has accepted the powers and duties that have been delegated to it from the summer village	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Bylaw Comments:

Bylaw Check sheet provided to the Regional DEM to verify all aspects of their revised bylaws have addressed the legislative requirements of the EMA & LEMR.

Emergency Program:

#	LEMR	Requirements	Yes	No	N/A
19	Section 4(a)	A description of the administration of the emergency management program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20	Section 4(b)	The procedures for implementing the emergency plan during an emergency or exercise response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	Section 4(c)	The local authority's plan for preparedness, response and recovery activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22	Section 4(d)	A Hazard and Risk Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23	Section 4(e)	Emergency management program exercises that the local authority will engage in	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24	Section 4(f)	The plan for regular review and maintenance of the emergency plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25	Section 4(g)	The emergency management agency's plan for review and maintenance of the emergency plan after an exercise, emergency or disaster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26	Section 4(h)	How the command, control and coordination system prescribed by LEMR, Section 3(3) will be used by the emergency management agency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27	Section 4(i)	The assignment of responsibilities to local authority employees and elected officials, by position, respecting the implementation of the local authority's emergency plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28	Section 4(j)	A training plan for staff assigned with responsibilities under the emergency plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29	Section 4(k)	The mechanisms that will be used to prepare and maintain an emergency management staff contact list for employees and elected officials who have been assigned responsibilities respecting the implementation of the emergency plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30	Section 4(l)	The plan for communications, public alerts and notifications during exercises, emergencies and disasters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31	Section 4(m)	The plan for providing emergency social services during an emergency or disaster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32	Section 5(1)	The emergency management agency must review the emergency plan that applies to that local authority at least once per year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33	Section 5(2)	The emergency management agency must make the emergency plan that applies to that local authority available to the Alberta Emergency Management Agency for review and comment annually	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34	Section 5(3)	In the case of a summer village that has delegated their duties relating to the maintenance of an emergency plan to another local authority, that other local authority's emergency management agency is responsible for complying with subsection (1) and (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Emergency Program Comments:

PCREMO have developed a very comprehensive all hazards program, including evacuation, re-entry, ESS & a livestock plan.

Exercises & Training:

#	LEMR	Requirements	Yes	No	N/A
35	Section 6(1)	<p>Unless an exercise under subsection (2) is carried out that year, the emergency management agency must engage in at least 1 exercise per year in which:</p> <ul style="list-style-type: none"> - Participants identify a significant possible emergency or disaster scenario - Discuss how the local authority would respond to and resolve emergency management issues that may arise from the scenario 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36	Section 6(2)	<p>The emergency management agency must engage in at least 1 exercise every 4 years in which:</p> <ul style="list-style-type: none"> - Participants identify a significant possible emergency or disaster scenario - Carry out actions as if the significant emergency or disaster was actually occurring, but without deploying personnel or other resources 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37	Section 6(3)	The emergency management agency has met the requirements of subsection (2) by responding to an emergency or disaster within the previous 4 years that resulted in the implementation of the emergency plan and a written post-incident assessment that included observations and recommendations for improvement and correction action	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
38	Section 6(4)	The emergency management agency has met the requirements of subsection (1) and (2) by participation in a regional emergency exercise that required the utilization of relevant portions of the local authority's emergency plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
39	Section 6(5)	The emergency management agency must submit an exercise notification to the Alberta Emergency Management Agency 90 days prior the commencement of the exercise referred to in LEMR, Section 6(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40	Section 6(6)	The exercise notification must outline the exercise scenario, state the exercise objectives, identify the participants and state the date the exercise will be conducted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
41	Section 8(1) 8(2) (a)	<p>Each elected official must complete the courses as prescribed the Managing Director of AEMA, within 90 days of taking official oath</p> <ul style="list-style-type: none"> - Elected Officials course 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42	Section 8(1) 9 (1-3)	<p>Councillors of an ID, persons with delegated powers and duties for an ID, Special Areas Board members – each person must complete the courses as prescribed by the Managing Director of AEMA, within 90 days of appointment</p> <ul style="list-style-type: none"> - Elected Officials course 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
43	Section 10(1) 10(2)	<p>The Director of the Emergency Management Agency must complete courses, as prescribed by the Managing Director of AEMA, within 18 months of appointment</p> <ul style="list-style-type: none"> - Basic Emergency Management - ICS 100, ICS 200, ICS 300 - Director of Emergency Management course 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44	Section 12 13	(Exemptions, extensions or alternate course credit may be granted by the Managing Director, AEMA).	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
45	Section 11(1) 11(2)	<p>Each employee of the local authority who has been assigned responsibilities respecting the implementation of the emergency plan must complete courses, as prescribed by the Managing Director of AEMA, within 6 months of assignment</p> <ul style="list-style-type: none"> - Basic Emergency Management - ICS 100 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Exercises & Training Comments:

PCREMO have been very pro-active regarding staff training and a commitment to the South Region AHIMT Team.

Best Practices:

#	Requirements	Yes	No	N/A
46	Pre-Identification of Hazards	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
47	Shelter-in-Place	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
48	Evacuation Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
49	Re-Entry Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
50	Pets Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
51	Livestock Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52	Post Event Procedures/Guidelines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
56		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
59		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
60		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Best Practices Comments:

The only gap that has been identified within your current E.M. Program is a pet plan. This could be a goal for the coming year, as discussed, when a municipality is faced with displacing Albertan's pets are valued members of many families, this creates challenges for us when evacuations are necessary. Having a plan and process in place before you require one will prove extremely valuable.

Critical Incident Stress Debriefings (CISD) are recommended after any impactful event, caring for our first responders and support staff should be a priority. You may want to consider including this in your E.M. Planning.

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
January 8, 2020 – MD Council Chambers

Present: Councillors Bev Everts, and Quentin Stevick and Members Anna Welsch, Frank Welsch, Martin Puch and David Robbins.

Also Present: Director of Development and Community Services Roland Milligan, Environmental Services Technician Lindsey Davidson and Executive Assistant Jessica McClelland.

Martin Puch, called the meeting to order at 1:38 pm.

A. ADOPTION OF AGENDA

Councillor Bev Everts 20/001

Moved that agenda be adopted as presented.

Carried

B. WELCOME NEW ASB MEMBER

Martin Puch introduced our new member to the ASB, Anna Welsch, and went around the table for introductions of other members and staff.

C. ELECTION 2020 ASB CHAIR

Martin Puch opened the floor for nominations for the 2020 ASB Chairperson. Councillor Bev Everts nominated Frank Welsch. Frank Welsch agreed to let his name stand for chairperson for the ASB. Martin Puch asked for other nominations a further two times. With no other nominations, Frank Welsch was declared Chairperson for the ASB for 2020 and assumed the role.

D. ELECTION 2020 ASB VICE CHAIR

Frank Welsch opened the floor for nominations for the 2020 ASB Vice-Chairperson. Councillor Quentin Stevick nominated Martin Puch. Martin Puch agreed to let his name stand for vice-chairperson for the ASB. Frank Welsch asked for other nominations a further two times. With no other nominations, Martin Puch was declared vice-chairperson for the ASB for 2020.

E. MINUTES

Martin Puch

20/002

Moved that the minutes of November 6, 2019, resolution 19/102, be amended with the change of “chage” to “change”;

AND THAT the minutes be approved as amended.

Carried.

F. BUSINESS ARISING FROM THE MINUTES

Councillor Quentin Stevick updated the board on the meeting that took place with himself, MD staff, Tony Bruder, Provincial Key Contact Bradly Smith and Robert Sissons with Waterton Park. The meeting was in regards to the concerns from MD landowners of the potential infestation of weeds coming out of Waterton Park and into the Municipality.

As there has been an exponential increase from 1970 in napweed in the park, suggestions from residents and Councillor Stevick were made to park staff to assist in stopping the continued spread of these invasive weeds. Councillor Stevick feels a more political approach needs to be taken and will be updating the board as more information becomes available.

G. UNFINISHED BUSINESS

1. MD of Ranchland – Weed Concerns – Draft Strategy 2020

Councillor Quentin Stevick

20/003

Moved that the draft strategy on working with the MD of Ranchlands in regards to weeds along the MD border, be approved as presented.

Carried

2. BMO Farm Family Award Nominee 2020

Discussion took place with regards to the BMO Farm Family Award Nominee for 2020. After much discussion and voting, the nominees were chosen. Administrative staff will follow up with BMO for the event.

H. ALUS PROGRAM

1. ALUS Community Expression of Interest

Councillor Quentin Stevick 20/004

Moved that administration is to completed the ALUS Expression of Interest and return it to the February ASB meeting.

Carried

I. 2020 Provincial ASB Conference

ASB discussed and voted on each of the resolutions being presented at ASB regional conference.

a) Alberta Agriculture Website

Councillor Quentin Stevick 20/005

Moved that the ASB support a resolution for the Government of Alberta to review its Agriculture section of the website ensuring that extension material, online courses and other useful items are easy to find and access for farmers and those in the agriculture industry and reintroduce the general store.

Carried

b) Organize Direct Weed and Pest Control

David Robbins 20/006

Moved that the ASB not support a resolution for Alberta Agriculture and Forestry providing a technology grant and personnel resources to assist municipalities in establishing a provincial pest and weed surveillance and monitoring system to improve timely access to data for all the Agricultural stakeholders.

Carried

c) Clubroot Pathotype Testing

David Robbins 20/007

Moved that the ASB support a resolution for the Province of Alberta should commit to consistent and sustainable funding for the Club root Surveillance and Pathotype Monitoring conducted by the University of Alberta.

Carried

d) Education Campaign for Cleanliness of Equipment for Industry Sectors

Councillor Bev Everts

20/008

Moved that the ASB support a resolution for Alberta Agriculture and Forestry create an education campaign directed specifically at equipment dealerships that outlines their role and promotes the importance of moving clean, uncontaminated equipment.

Carried

e) AFSC Assist in Preventing the Spread of Regulated Crop Pests

Councillor Bev Everts

20/009

Moved that the ASB not support a resolution for the Alberta Minister of Agriculture and Forestry to enter into an agreement with AFSC to decline insurance on canola acres under their program if canola has been planted back to back in rotation.

Carried

f) Beehive Depredation

Councillor Quentin Stevick

20/010

Moved that the ASB support a resolution for Alberta Agriculture and Forestry, Alberta Environment and Parks work with Agriculture Financial Services Corporation to amend the Wildlife Compensation Program to include coverage for hive destruction by bear activity.

Carried

g) Agricultural Related Lease Dispositions

Councillor Bev Everts

20/011

Moved that ASB support a resolution for transfer of the management of Public Lands-Agricultural Related Lease Dispositions to the Ministry of Agriculture and Forestry to streamline and/or provide increased resources to expedite the disposition of Agricultural Leases within the Province of Alberta.

Carried

h) Emergency Livestock Removal

Councillor Quentin Stevick

20/012

Moved that the ASB not support a resolution for Municipal Affairs, Agriculture and Forestry and Environment and Parks-Public Lands to change access and provide all necessary resources to create separate allotments at grazing reserves and/or other created sites designated for livestock during emergency management situations.

Carried

i) Mandatory Agricultural Education in the Classroom

Anna Welsch

20/013

Moved that the ASB support a resolution to request that the Rural Municipalities of Alberta and Alberta Agriculture & Forestry work with other rural stakeholders, Alberta Education, and the Alberta Teachers' Association to request that mandatory agriculture education be implemented in the school curriculum in Alberta.

Carried

j) Reinstate a Shelterbelt Program

Councillor Quentin Stevick

20/014

Moved the ASB support a resolution that Alberta Agriculture and Forestry implement a shelterbelt program.

Carried

k) Compensation to Producers on Denied Land Access to Hunters

David Robbins

20/015

Moved that the ASB not support a resolution that Alberta Environment and Parks withhold compensation for damage caused to fences, stacked feed or green feed to landowners that do not permit access to land for hunting of wildlife.

Carried

l) Canadian Product and Canadian Made

Councillor Quentin Stevick

20/016

Moved that the ASB support a resolution that the Canadian Food Inspection Agency amend the Guidelines for "Product of Canada" and "Made in Canada" claims to not include pure products such as honey.

Carried

J. 2019 AES DEPARTMENT REPORT

Martin Puch

20/017

Moved to accept the departmental reports from Environmental Services for December 2019 as information.

Carried

K. CORRESPONDENCE

1. FOR ACTION

a) Key Contact Bradley Smith Attendance at Meetings

Administration to contact our key contact Bradley Smith to see how we can facilitate his attendance at the ASB as we find his information important to the board.

2. FOR INFORMATION

David Robbins

20/018

Moved that the following be accepted as information:

- a. Alberta Agriculture Report
 - i. Final Crop Report for 2019 December 6, 2019 Release
 - ii. Moisture Situation Update as of December 4, 2019
- b. If You Can't Beat It, Eat It - workshop poster
- c. Rural Roots Canada - AG DAYS

Carried

L. NEW BUSINESS

M. NEXT MEETING

Moved that the next ASB meeting is on Wednesday, February 5 at 1:30 pm.

N. ADJOURNMENT

Anna Welsch

20/019

Moved to adjourn the meeting, the time being 3:17 pm.

Carried

ASB Chairperson

ASB Secretary



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

1.0 Operations Activity Includes:

- 1.1 Beaver Mines and Capital Projects.
- 1.2 C-PW-003 Winter Maintenance of Paved and Graveled Roads and Airport Services Policy.
- 1.3 C-PW-30 Vehicle Policy.

2.0 Upcoming:

- 2.1 Beaver Mines and Capital Projects.
- 2.2 C-PW-029 Snow Fence Policy.

3.0 Public Works Activity Includes:

3.1 Bridge Maintenance, Inspections and Texas Gates

- 3.1.1 There is nothing to report.

3.2 Cold Mix Asphalt Applications for minor repairs

- 3.2.1 There is nothing to report.

3.3 Continuous Dust Suppression Program

- 3.3.2 Public Works has talked with different suppliers regarding using MG 30, Lingnosulfonate and calcium chloride. We are waiting for pricing and specifications on all products with the following considerations:

- (a) Which is the most cost-effective product;
- (b) Placement applications of crews using the products; and
- (c) Which dust suppressant product keeps the aggregate on the gravel road better.

3.3 Crushing

- 3.3.1 Public Works is reviewing with the crushing contractor gravel pit locations regarding crushing this year – In progress.

3.4 Gravel Hauling

- 3.4.1 There is nothing to report.



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

3.5 Snow Removal and Maintenance

3.5.1 Operators are monitoring snow removal in all Divisions. Snow conditions have been moderate throughout February 2020. – In progress

3.5.2 Conversations with Public Works staff regarding windrowing of snow in residents driveways have occurred with the following information collected:

- (a) Public Works has received seven phone calls directly from five residents and one letter from the MD info emails;
- (b) The complaints were recorded and completed in less than one day;
- (c) Different options such as snow gates at the end of the blades or stopping and backing up to clean the driveways were discussed;
- (d) Best practices throughout the discussions when crossing driveways, were to straighten the blade and slightly lift the wing to taper off the snow being pushed to the side while keeping the same speed;
- (e) Pay a little more attention when snow plowing.

3.6 Permanent & Temporary Snow Fence Repairs

3.6.1 Permanent snow fencing assessments have started this winter to determine the condition and total distance of fence in all Divisions. – In progress.

3.7 Signage Repairs

3.7.1 There is nothing to report.

3.8 Road Works, Miscellaneous & Monitoring Road Works, Miscellaneous & Monitoring

3.8.1 Operations have started to gather information on what locations will be happening this year, and in the future regarding gravel road recovery and road maintenance improvements, these include:

- (a) Shoulder pulling roads where roadway widths exceed MD specifications;
- (b) Cleaning ditches; and
- (c) Improvements on drainage;
- (d) Crown gravel roads back to acceptable standards;
- (e) Monitor traffic count locations to determine the Average Annual Daily Traffic (AADT). Six traffic counts are ordered. – In progress



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.0 Capital Projects Update:

4.1.1 Bridges & Miscellaneous

4.1.2 **Bridge File 6613 Status:** The project applied for the grant funding under investing in Canada Infrastructure Program (ICIP) in 2018. It was unsuccessful with the grant application. We are still waiting to see if we will get grant funding under the Local Roads and Bridges Program under STIP (Alberta Transportation). In the event we receive no funding, Municipal Sustainability Initiative funds (MSI) will fund the project. WSP Engineering is waiting for the DFO signature of approval to construct the work. – In Progress

- Bridge File: 6613 (SW 3-9-1-W5)
- Location: Cabin Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: Ossa Terra Ltd.

4.1.3 **Bridge File 7235 Status:** We are still waiting to see if we will get grant funding under the Local Roads and Bridges Program under STIP (Alberta Transportation). In the event we receive no funding, the project will be funded by MSI funding. The proposed construction will take place from August 15 through September 1, 2020.

- Bridge File: 7235
- Location: Scottons (NW 5 - 9-1-W5M)
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: TBD

4.1.4 **Bridge File 76293 Status:** The project is approved under the Provincial Gas Tax Program to finance the project. There is no requirement of DFO authorization as the location of the stream is not fish-bearing. The proposed construction completion is in September 2020.

- Bridge File: 76293 (NE 3-6-2-W5M)
- Location: Grumpy Road NE 3 -6 -W5M
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: N/A



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.1.5 **Bridge File 8860 Status:** Approval by the DFO will be required due to pile repair work in the stream bed. The proposed construction will be from August 15 through September 1, 2020.

- Bridge File: 8860 ((NW 11 - 6 -2 -W5)
- Location: Beaver Mines Creek
- Scope of Work: Repair selected piles and replace all caps
- Consultant: Roseske Engineering
- Contractor: TBD

4.1.6 **Bridge File 13957 Status:** Approval by the DFO is not required with this project as there will be no work in the stream bed. The proposed construction completion will be in September 2020.

- Bridge File: 13957 (NE 5-8-2-W5)
- Location: Connelly Creek
- Scope of Work: Replacement of abutment caps
- Consultant: Roseke Engineering
- Contractor: TBD

4.1.7 **Bridge File 75009 Status:** The project is only to do the culvert bridge design with the Engineering Company. The preliminary design will be done by March 2020.

- Bridge File: 75009 (NE 9-9-2-W5)
- Location: Wild Cat Ranch
- Scope of Work: Replacement of bridge sized culvert
- Consultant: Roseke Engineering
- Contractor: N/A

4.1.8 **Bridge File 75377 Status:** The project is only to do the bridge design with the Engineering Company with completion by August 2020.

- Bridge File: 75377 (NW 8-6-2-W5)
- Location: Local Road over Screwdriver Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: Roseke Engineering
- Contractor: N/A



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.2 Road & Miscellaneous

4.2.1 **Highway 3A Road Status:** The MD applied for the grant funding under investing in Canada Infrastructure Program (ICIP) in 2018. It was unsuccessful with the grant application. Therefore, the project is on hold due to grant funding.

- Roads: Highway 3A –Landfill road repairs
- Location: Highway 3A to intersection
- Scope of Work: Widen the road and overlay it
- Consultant: WSP Engineering
- Contractor: TBD

4.2.2 **Lundbreck Road Status:** The Consultant is working on drawings and the tender package. The proposed tender package will be sent out for contract pricing in April 2020. – In progress

- Roads: 3rd Street
- Location: Lundbreck
- Scope of Work: New asphalt & drainage improvements
- Consultant: WSP Engineering
- Contractor: TBD

4.2.3 **RR29-3 Road Status:** The Public Works has taken three random soil samples for the soil stabilizer on RR29-3. The test samples are going to be tested by a consultant where the results will determine the clay content and soil properties in the gravel road. This project will proceed by using MSI funds.

- Roads: North of 507 East, to Tower Road
- Location: RR29-3
- Scope of Work: Add new soil stabilizer to gravel road
- Consultant: N/A
- Contractor: Public Works



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.2.4 **Range Road 1-0 Road Status:** The Consultant will do geotechnical work to indicate no issues are below the asphalt pavement of Southfork Road from Range Road 1-0 to the Castle Valley Campground. The proposed work is in the spring of this year. – In progress.

- Roads: Range Road 1-0 to Campground
- Location: Southfork Hill
- Scope of Work: Geotechnical work
- Consultant: ISL Engineering
- Contractor: N/A

4.3 Facilities

4.3.1 **Camera Security Status:** The Consultant is working on the design of the project. The proposed completion of the design and tender package is expected by May 2020 with a construction completion date of September 2020. – In progress

- Location: Administration and Public Works Buildings
- Scope of Work: Camera security system
- Consultant: SMP Engineering
- Contractor: N/A

5.0 Beaver Mines Water & Waste Water Collection

5.1.1 Public Works is compiling information to present for Council on the total estimated budget by next month.

5.1.2 Geotechnical work in Beaver Mines will proceed for the lift station and force main on February 6 to February 7, 2020.

- (a) Tree removal to allow access for the geotechnical rig is completed.

6.0 Beaver Mines Waste Water Treatment

6.1.1 The project applied for the grant funding under investing in Canada Infrastructure Program (ICIP) in 2018 and was unsuccessful with the grant application. The project will be proceeding by using the Small Communities Fund which has already been approved. Alberta Municipal Water/Waste Water Program (AMWWP) is still pending.



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

6.1.2 Public Works is compiling information to present for Council on the total estimated budget by next month.

6.1.3 Geotechnical work will proceed next week with one of the land locations submitted under the Expression of Interest process for land acquisition located at SE 16-6-2-W5M.

- (a) Site inspection and geotechnical evaluation are commencing to confirm the technical capacity and design requirements.
- (b) The development Permit process has begun between the MD and the Project Managers and public involvement with this process will be advertised accordingly.
- (c) Once site suitability and development permits have been secured, the next step will be Environmental Approval with the Province.

7.0 Castle Area Regional Water Supply Contracts 1:

7.1.1 LW Dennis has completed approximately 12,700 meters of pipeline installation.

7.1.2 Adverse ground conditions have continued to slow progress, and a revised substantial completion date will be issued for the contract. The proposed start date for the remaining pipe work will be in May through September 2020. – In Progress.

8.0 Castle Area Regional Water Supply Contracts 2:

8.1.1 Booster Station at Castle Park and Beaver Mines:

- The epoxy coating needs to be completed at both sites – In progress
- The proposed completion of construction activities for both sites is scheduled in February 2020. – In Progress
- Will require a site walkthrough to indicate no deficiencies.
- Commissioning will need to be done at both sites when water (piping) supply has been connected to Beaver Mines.



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

Attachments

Program Capital Projects Status

Call Logs

Recommendation:

That the Operations report for February 5, 2020 will include the Program Capital Projects Status update, and the call log are received as information.

Prepared by: Aaron Benson

AB

Date: February 5, 2020

Reviewed by: Troy MacCulloch

TM

Date: February 5, 2020

Submitted to: Council

Date: February 5, 2020

Capital Budget Summary

Project #	Service Area	Description	Total Cost	Sources of Project Funding				Total Revenue
				Grants	Debt	Reserves	Operations	
Infrastructure								
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000	860,000		216,000	1,076,000	
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000			195,000	
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000			150,000	
PW-R-3	Roads	Southfork Hill	40,000	40,000			40,000	
PW-BF-1	Bridges	Bridge File # 6613 Cabin Creek	698,000	698,000			698,000	
PW-BF-2	Bridges	Bridge File #7235 Scottons	948,000	948,000			948,000	
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000	440,000			440,000	
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500			181,500	181,500	
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500			43,500	43,500	
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000			60,000	60,000	
PW-BF-7	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	50,000			50,000	50,000	
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000	3,105,000			3,105,000	
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000	3,143,334	1,571,666		4,715,000	
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	2,750,000	1,833,334	916,666		2,750,000	
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000	26,666	-	13,334	40,000	
Infrastructure Total			14,492,000	11,439,334	2,488,332	564,334	0	14,492,000
Equipment								
	Public Works	Steamer Unit	25,000			25,000		25,000
	Public Works	6 Way Plow Attachment	30,000			30,000		30,000
	Water	Standby Generator	60,000			60,000		60,000
Equipment Total			115,000	0	0	115,000	0	115,000
Fleet								
Fleet Total			0	0	0	0	0	0
Information Services								
Information Services Total			0	0	0	0	0	0
Facilities								
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000				85,000
Facilities Total			85,000	85,000	0	0	0	85,000
Grand Total			14,692,000	11,524,334	2,488,332	679,334	0	14,692,000

LEGEND

- Projects on Hold
- Projects in Planning & Design Stage
- Projects in Tender Stage
- Projects in Construction Stage
- Projects in Close Out Stage
- Proposed Preliminary Engineering Costs

Progress Report for Projects as of February 5, 2020

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1315-19**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

WHEREAS Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

WHEREAS The Municipal District of Pincher Creek No. 9 has decided to amend the land use designation of lands legally described as:

A portion of Lot 14, Plan 971 0740 within SE 18-7-2 W5M

And as shown on Schedule ‘A’ attached hereto, from “Agriculture - A” to “Direct Control - DC”; and

WHEREAS The purpose of the proposed amendment is to allow for the development of a 12.1 acre (4.9ha) gravel pit;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1315-19”.
2. Amendments to Land Use Bylaw No. 1289-18 as per “Schedule A” attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2019.

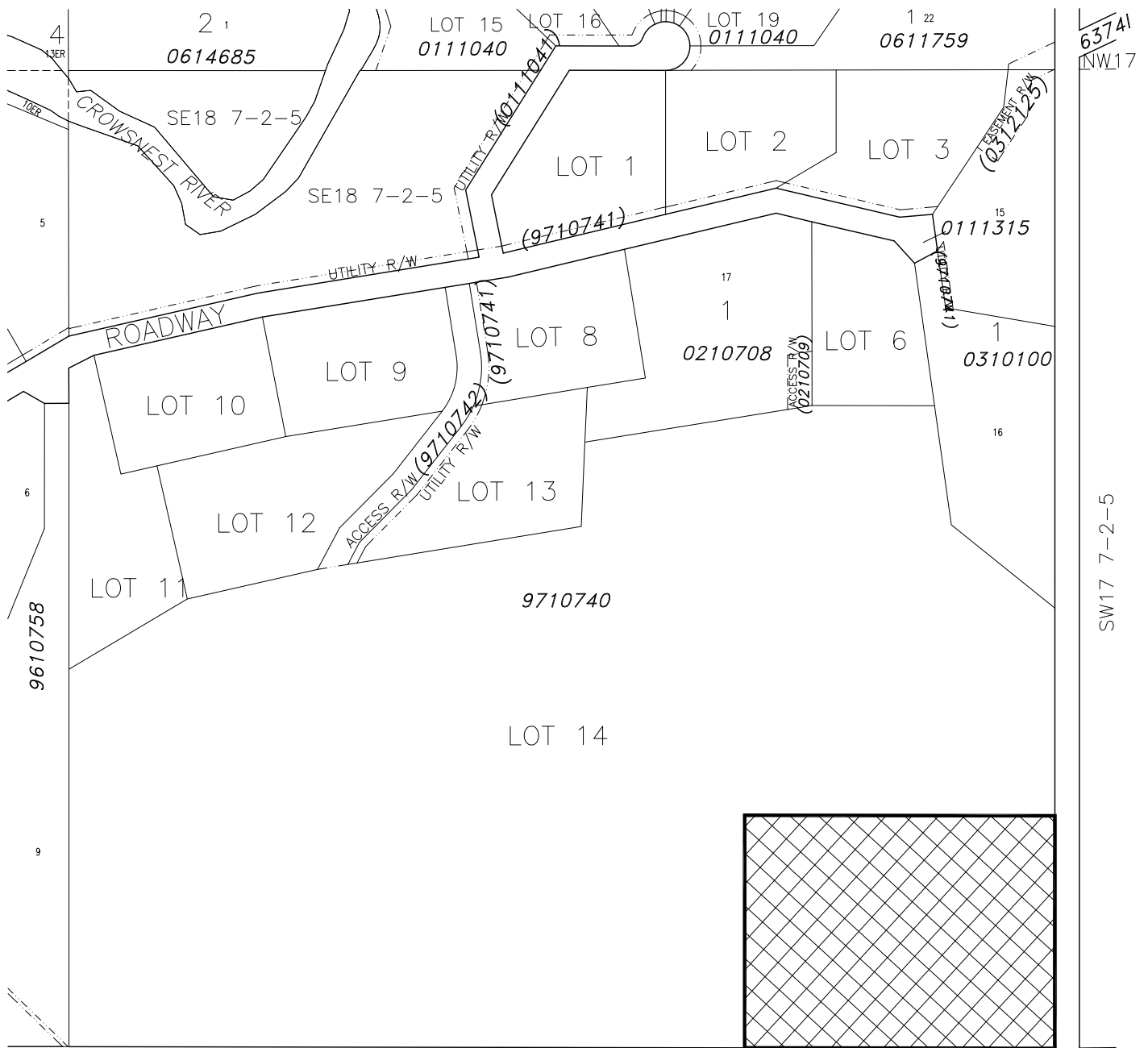
A PUBLIC HEARING was held this _____ day of _____, 2020.

READ a second time this _____ day of _____, 2020.

READ a third time and finally PASSED this _____ day of _____, 2020.

Reeve
Brian Hammond

Chief Administrative Officer
Troy MacCulloch



NW7

NE7 7-2-5

NW8

LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Agriculture 'A'
TO: Direct Control 'DC'

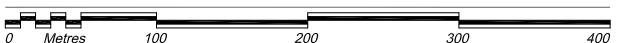
PORTION OF LOT 14; PLAN 9710740
WITHIN SE 1/4 SEC 18, TWP 7, RGE 2, W 5 M
MUNICIPALITY: M.D. PINCHER CREEK NO. 9
DATE: NOVEMBER 28, 2019

Bylaw #: 1315-19

Date: _____



OLDMAN RIVER REGIONAL SERVICES COMMISSION



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 29, 2020 – February 11, 2020

DISCUSSION:

Jan 29	Post Council action items and letters with Executive Assistant McClelland AES Restructure Meeting Water Plant Operations
Jan 30	Conference call with Dep. Solicitor General's Office regarding Enhanced Policing Contract. Beaver Mines Conference Call – Utility Right of Way (URW) Policy Review Committee Meeting ICF Ranchland
Jan 31	Joint Meeting with Town of Pincher Creek Vision Zero Safety Meeting CUPE Meeting - Letter of Understanding - Water Plant Operations Conference Call with Brownlee (legal) regarding Beaver Mines Project, land and URW finalization for water and metering station.
Feb 3	Senior Mgmt Team Meeting HR meeting AES Staff
Feb 4	Emergency Advisory Committee Meeting for PCREMO Staff Meeting Foodbank Meeting
Feb 5	Meeting with O/IC RCMP Pincher Creek Detachment, Cpl. Feist PW Monthly Safety Meeting – Lock out Procedures Pincher Creek Library with CFO Dobie Ag. Service Board Meeting
Feb 6	Emerging Trends Legal Conference in Calgary
Feb 7	Beaver Mines Community Advisory Group Meeting at MD Office
Feb 11	Council and Committee Meetings

Upcoming Meetings

Feb 12	JHSC Meeting
Feb 13	ICF Cowley Review Joint Regional Meeting with Cowley, Crowsnest Pass, Ranchland and Town.

Points of Interest

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RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of January 29, 2020 to February 11, 2020.

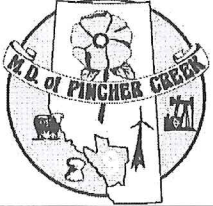

Prepared by: Troy MacCulloch, CAO

Date: February 5, 2020

Respectfully presented to: Council

Date: February 11, 2020

Recommendation to Council

TITLE: Policies to be removed from Policy Handbook		
PREPARED BY: Jessica McClelland		DATE: February 3, 2020
DEPARTMENT: Administration		
Department Supervisor	Date	ATTACHMENT:
APPROVALS:		
Department Director	Date	<div style="text-align: center;">  CAO </div> <div style="text-align: right; margin-top: 10px;"> <i>04 Feb 2020</i> Date </div>

RECOMMENDATION:

That Council direct administration to delete the following policies in order to move the policy project forward:

Policy #	Policies	Reason to be removed
102	Council – CAO Administrative Officer Relationship	Covered in MGA Sec. 201/207
103	Chief Administrative Officer	Job description - not a policy
103A	Director of Operations	Job description - not a policy
104	Director of Finance and Administration	Job description - not a policy
105	Treasurer	Job description - not a policy
106	Agricultural Fieldman	Job description - not a policy
107	Assistant Agricultural Fieldman	Job description - not a policy
108	Taxation and Receivables Clerk	Job description - not a policy
109	Executive Assistant	Job description - not a policy
110	Development Officer	Job description - not a policy
110A	Development Officer Assistant	Job description - not a policy
114	GIS Analyst / Computer Systems Technician	Job description - not a policy
111	Public Works Superintendent	Job description - not a policy
112	Field Supervisor	Job description - not a policy

Recommendation to Council

112A	Assistant Field Supervisor	Job description - not a policy
113	Purchasing Agent	Job description - not a policy
116	Protocol	Job description - not a policy
120	Council Meetings (and Procedure By-Law 1139-08)	Just referred to Bylaw 1139-08
152	CUPE Negotiation Agreements	Binding agreement not a policy
165	Respect In the Workplace	Replaced with new Violence and Harassment Policy
201	Ambulance Service - Peigan Reserve	PCEMS Duties/Not MD
202	Fire Protection	Covered by Mutual Aid Agreements
203	Dog Control	Covered by Bylaw 1053-01
205	Licensing and Regulate Concerts	Covered by Bylaw 918A
206	No Smoking	Covered by Tobacco and Smoking Reduction Act Sec. 3 - also Vehicle Policy
207	Vandalism – M.D. Signs – Reward	Not Enforceable
208	Employee’s Personal Safety	Covered by Health and Safety Act
210	Reporting Fires	standard operating procedure
401	Land Use Planning and Development Documents	Just listed planning Bylaws - not a policy
403	Garbage Pickup & Disposal	Covered by Bylaw 682
404	Hamlet of Lundbreck Utility Rates	Covered by Bylaw 995 and 1044-00
415	Public Hearing Procedure	Covered by MGA Sec. 230
421	Notification – Discretionary Use Development Applications	Covered by MGA 692(7) and Land Use Bylaw
422	Determination of Value of Municipal Reserve at Time of Subdivision	Covered by MGA Sec. 666
Appendix D -	Municipal District of Pincher Creek No. 9 Safety Policies	Safety Policies
A-ADM -002	CUPE Collective Agreement	Agreement - not policy
C-PW-007	Dumping of Rocks in Right-of-Ways	Should be a Bylaw in order to enforce

BACKGROUND:

Administration has been directed to begin the process of updating the Corporate Policy Manual, in the review it was noted that many policies were no longer needed, or were not required to be a part of the policy manual.

RECEIVED

FEB - 4 2020 H1a

M.D. OF PINCHER CREEK

February 1, 2020

*Municipality of Pincher Creek #9
Box 279
Pincher Creek, Alberta
T0K 1W0*

Reeve and Council

The Pincher Creek Community Center Hall Society is very appreciative of the Joint Funding for 2020 in the amount of \$6473.00.

We were hoping for more as our utilities continue to increase even with the many cost cutting endeavors we have put in place. The board will find it difficult to make up the shortfall in our utilities budget.

The board tries to keep the hall rent reasonable for the community to continue to use the building for the many variety of events held there.

We have also applied for a grant to replace the main floor covering.

Thank you for the municipalities continued support of our much used and needed facility.

Yours truly:

*Executive and Board Members of the
Pincher Creek Community Center Hall Society*

From: [Troy MacCulloch](#)
To: [Twin Butte Hall](#)
Cc: [Jessica McClelland](#)
Subject: RE: Twin Butte Community Society and the Lethbridge Community Foundation
Date: January 29, 2020 7:59:52 AM

Hi Sophie,

We would be happy to send your request on to Council for their review. If a letter is forthcoming, it will be after our February 11th Council meeting. Does this date work for you?

Thanks and best of luck with your project for the Twin Butte Hall. It's a great facility.

troy

Troy A. MacCulloch

Chief Administrative Officer
Municipal District of Pincher Creek No. 9
1037 Herron Drive, PO Box 279
Pincher Creek, AB T0K-1W0
Phone: 403-627-3130
cao@mdpincercreek.ab.ca

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From: Twin Butte Hall <twinbuttehall@gmail.com>
Sent: January 28, 2020 10:00 AM
To: Troy MacCulloch <CAO@mdpincercreek.ab.ca>
Subject: Twin Butte Community Society and the Lethbridge Community Foundation

Good morning Troy,

I hope this email finds you well. I am Sophie, the chair of the Twin Butte Community Society which operates the Twin Butte Hall. We are looking to apply for some funds through the Lethbridge Community Association. I was hoping the MD would agree to be our partner in this and could write a letter stating as much. We do have a letter of support from 2018 but an updated one would be great. Please see below for the brief project description as in the application to LCF.

Many thanks!

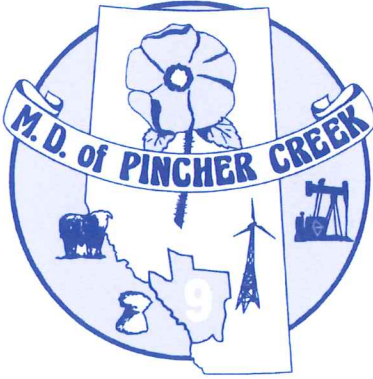
Sophie LaRocque
Chairperson
Twin Butte Community Hall
403-632-9859

"Our 84 year old community Hall is constructing an addition onto the original building to remove barriers and enable accessibility to all levels of the building as well as installing two barrier-free washrooms and updating the kitchen. Until this project is complete, much of the

building, including the washroom and kitchen amenities, will remain unavailable to people in wheelchairs or those similarly hindered.

The total project cost is projected to be \$290,000, we are asking for \$15,000 to assist us in paying for new flooring and proper venting (quoted to cost \$20,000). We can match \$5,000 on this project as well as in-kind labor.

The outcomes will be a healthier and more vital community hub which will be accessible to folks of all abilities."



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 403-627-3130 • fax 403-627-5070
email: info@mdpincer creek.ab.ca
www.mdpincer creek.ab.ca

February 11, 2020

Twin Butte Community Society
General Delivery
Twin Butte, AB T0K 2J0
Attn: Sophie LaRocque

To Whom It May Concern:

RE: Letter of Support – Barrier-Free Addition Project – Lethbridge Community Fund Grant

Council for the Municipal District of Pincher Creek No. 9 proudly supports the Barrier-Free Addition Project, as submitted by the Twin Butte Community Society.

This 84-year-old Community Hall is constructing an addition onto the original building to remove barriers and enable access to all levels of the building as well as installing two barrier-free washrooms and updating the kitchen. Until this project is complete, much of the building, including the washroom and kitchen amenities, will remain unavailable to people in wheelchairs or those similarly hindered.

Please consider this project for approval, as the outcomes will be a healthier and more vital community hub that will be accessible to persons of all abilities.

Yours truly,

Reeve Brian Hammond

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: Registration now open for Spring 2020 Municipal Leaders' Caucus
Date: January 31, 2020 9:43:11 AM
Attachments: [image001.png](#)

From: President <President@auma.ca>
Date: January 30, 2020 at 10:49:26 AM MST
To: Undisclosed recipients;;
Subject: Registration now open for Spring 2020 Municipal Leaders' Caucus

On behalf of the Alberta Urban Municipalities Association, I would like to invite you to [register](#) for AUMA's spring Municipal Leaders' Caucus being held March 25 and 26 at the Westin Hotel, 10135-100 Street NW, Edmonton.

This event is an opportunity to open a dialogue with Ministers and provincial decision-makers, as well as collaborate with neighbours and colleagues on important issues affecting municipalities. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit the [Municipal Leaders' Caucus Events page](#) for more information on hotels and registration, as well as the latest copy of the agenda. The deadline for online registration is 5:00 p.m., Thursday, March 21.

Agenda for Spring 2020 Municipal Leaders' Caucus
March 25 and 26, 2020
Westin Hotel, 10135 100 Street NW, Edmonton
Subject to Change

Wednesday, March 25	
7:00 a.m.	Registration Opens; Buffet Breakfast Available
8:00 a.m.	President's Opening Remarks
8:15 a.m.	Minister of Municipal Affairs' Remarks
8:30 a.m.	Ministers' Dialogue Session I
9:15 a.m.	Ministers' Dialogue Session II
10:00 a.m.	Break
10:15 a.m.	Ministers' Dialogue Session III
11:00 a.m.	Ministers' Dialogue Session IV
11:45 a.m.	Premier's Remarks
12:00 p.m.	Provincial Leaders' Lunch (Premier and all MLAs invited)
1:00 p.m.	RCMP Presentation and Q&A
2:00 p.m.	Session I – Media Panel In this session, political analysts from the media share their thoughts on the federal and provincial political landscape.
3:00 p.m.	Break
3:15 p.m.	Session II – Partisan Politics and Municipal Elections Proposed changes to the <i>Local Authorities Election Act</i> could increase the involvement of political parties and slates of like-minded candidates in municipal elections. Join a discussion on how to preserve and enhance the democratic, non-partisan nature of municipalities.
4:15 p.m.	Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 26	
7:00 a.m.	Registration and Buffet Breakfast
8:00 a.m.	<p>Session III – Red Tape Reduction This session will feature an update on the province’s Red Tape Reduction initiatives and AUMA’s submissions to date. It will also provide the chance for members to discuss other potential changes to the Municipal Government Act, and opportunities for the province and municipalities to reduce red tape and the footprint of government.</p>
9:30 a.m.	AUMA President’s Report
9:45 a.m.	Executive Committee Dialogue Session
10:15 a.m.	Opposition Leader’s Remarks
10:30 a.m.	Break
10:45 a.m.	<p>Session IV – A Province in Search of Autonomy: Making Sense of Alberta’s Fair Deal Panel Speakers in this session will weigh in on the feasibility of proposals put forward by Alberta’s Fair Deal Panel, as well as potential outcomes for governments, business, and Albertans.</p>
11:45 a.m.	<p>Requests for Decision Members can bring forward requests for decisions (RFDs) on emerging issues that cannot wait to be debated at Convention. The deadline to submit an RFD is February 26, 2020.</p>
12:00 p.m.	Closing Remarks and Buffet Lunch

February 6, 2020

Dear Reeve and members of the Council;

Would the M.D. of Pincher Creek be willing to offer their support in a letter to the Board of the Pincher Creek and District Municipal Library as it seeks options for expansion and renovations to the current Library premises.

Sincerely,

Janice Day



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 403-627-3130 • fax 403-627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

February 11, 2020

Janice Day
Pincher Creek and District Municipal Library
P.O. Box 2020
Pincher Creek, AB T0K 1W0

To Whom It May Concern;

RE: Letter of Support – Expansion and Renovations

Council for the Municipal District of Pincher Creek No. 9 supports the Board of the Pincher Creek and District Municipal Library as it seeks options for expansion and renovations to the current Library premises.

Council appreciates the contribution that the Library continues to provide to the social well-being of the community.

Yours truly,

Reeve Brian Hammond

From: [economic](#)
To: [Jessica McClelland](#)
Cc: [Recreation](#)
Subject: Collaboration Events
Date: January 28, 2020 11:50:11 AM
Attachments: [image001.png](#)

Hi Jessica,

I am calendar planning today and wanted to throw a few dates your way to pencil into your teams (& Councils) calendars.

March 26 – Town of Pincher Creek Community Information Night, the MD Council is welcome to attend this event as guests in the audience. We have suggested to council that ICF is on the agenda, the agenda is still being finalized.

April 22 – Volunteer Appreciation Luncheon at the Community Hall- we will send an official invitation however it is great to have all MD councillors in attendance.

April 28 – National Day of Mourning, the Town will be hosting a ceremony at the Town Hall Flag Pole at 11 a.m. All staff and Council are invited to attend. If the Reeve or Council is interested in saying a few words please let me know.

August 15 – Parade Day & Pancake Day

I think those are the majors on my mind for the moment, of course there are always lots of other opportunities for collaboration! Are there any other events that the MD would like to collaborate on this coming year?

Please let me know if you have any questions or need further follow up at this time!

Thanks!

Marie Everts

Marketing, Events & Economic Development Officer

Town of Pincher Creek

Office 403 627 3156

www.PincherCreek.ca

#PincherCreek



From: [David McNeill](#)
To: [Jessica McClelland](#)
Subject: Art committee
Date: January 28, 2020 7:42:24 PM

Thank you for asking for an update on the Art selection committee's work.

The committee members are interviewing the fifty artists that fulfilled the mandate of living artist, draw muse from the Pincher Creek MD and or live in the MD of Pincher Creek. The response has been positive and rewarding to experience such a variety of art. From each artist interviewed, three pieces are being brought forward to our committee for further consideration .

Our committee meets March 3 to start the selection and elimination process.

Yours truly,

L. Freebairn. Farley



To: All Municipal Administrators and Municipal Associations

Subject: 2020 Minister's Awards for Municipal Excellence

The Honourable Kaycee Madu, Minister of Municipal Affairs, is pleased to announce the 2020 Minister's Awards of Municipal Excellence. The 19th annual awards recognize municipal government excellence and promotes knowledge sharing among municipalities.

For the 2020 program, submissions will be accepted in the following categories:

Partnership (open to all municipalities)

Award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination, and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.

Building Economic Strength (open to all municipalities)

Award will be given for an innovative initiative involving the municipality and business community that addresses a challenge affecting community economic strength.

Service Delivery Innovation (open to all municipalities)

Award will be given for an innovative initiative that improves the delivery or reduces the cost of a program or service through a more efficient process or through the use of an alternate delivery approach.

Enhancing Community Safety (open to all municipalities)

Award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g. lighting, accessibility, traffic calming measures), and community services initiatives.

Smaller Municipalities (open to municipalities with populations less than 5,000)

Award will be given for a municipal initiative that demonstrates leadership, resourcefulness, and/or innovation to better the community.

Submission forms and additional details can be found on the [Minister's Awards webpage](#). The deadline for submissions is **March 31, 2020**.

If you have any questions regarding the Minister's Awards for Municipal Excellence please direct them to the Municipal Excellence Team: at 780-427-2225, or by email at menet@gov.ab.ca.

Sincerely,

The Municipal Excellence Team

Mayors & Reeves of Southwest Alberta



January 27, 2020

The Honourable Doug Schweitzer
Minister of Justice and Solicitor General, Deputy House Leader
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister Schweitzer,

At the January the third meeting of the Southwest Mayors and Reeves we had a lengthy discussion on the new policing model which will be implemented on April the first of 2020. The concerns were from both rural and urban municipalities. As we understand billing will not commence until January of 2021, the issues go far deeper. The downloading from the provincial government affects all aspects of the municipal budget and with shrinking revenue sources, just like that of the province, we have very little choice other than raising taxes at a time when unemployment numbers are rising and businesses are struggling to keep their heads above their continually rising costs of remaining in business.

Mayor Jim Depew of Raymond made a motion to send a letter to your department, the motion was carried unanimously and contains the following points.

- 1 – lack of communication and input regarding the policing model and its effects on smaller municipalities both financially and the level of service provision.
- 2 – RCMP detachments currently struggle to maintain a full complement of officers.
- 3 - will the addition of 500 new positions actually put more boots on the ground, and will it be possible to get these 500 officers given that recruitment numbers for the RCMP are low, as well as retirement of some of the current members. Will it be possible to increase the number of officers required?
- 4 - under the implementation of the enhanced policing model, municipalities will receive a credit for that provision. Unfortunately, it is not always possible to get enhanced services from the RCMP because of the low number of officers, and they do not enforce municipal bylaws. Most municipalities have CPO programs to enforce their bylaws and they also assist the RCMP by doing a lot of speeding, weights and measures as well as call in the RCMP for criminal activities beyond their scope, yet there is not a credit for the work which they perform.
- 5 – the RCMP and CPO's work very hard to catch criminals and yet they are released without consequence. We need a justice system that will encourage and work with our policing models.

We look forward to hearing from you at your earliest convenience.

Sincerely,

Lorne Hickey
Chair
Mayors and Reeves of Southwest Alberta

CC: Premier Jason Kenney
Mayors and Reeves of Southwest Alberta
Mayors and Reeves of Southeast Alberta

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